



Terms and Conditions

Our fee paying year is divided into three terms to coincide with the mainstream academic year. Each term consists of 12 weeks.

Where invoices are issued in joint names, both parents are jointly responsible for the settlement of the fees.

Full payment of fees must be received **by half-term**. If fees have not been paid in full by then, an automatic **10% of your balance** will be added to your bill.

If full payment has not been received **by the end of term** a further **10% late surcharge fee** will be added to the remaining balance and your child will not be able to attend any further classes until full payment has been received.

Half-Term Payment Option – 50% of total amount to be paid within the first week of term. The remaining balance to be paid within the first week of the second half of term. No discount is available. If full payment has not been received **by the end of term** a **20% late surcharge fee** will be added to the remaining balance.

We will exercise our statutory right to claim interest and compensation for debt recovery costs under the late payment legislation if payment is not received by the agreed payment date.

Payment can be made by bank transfer or cash. When making payment in cash, please make sure you have your invoice with you to enable us to give you the correct receipt.

It is hereby understood that your child's attendance to class is your acceptance to these revised Terms and Conditions.

Originally Issued: August 2010
Updated: September 2016
Updated: March 2019
Revised: September 2022